

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

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|---------------------------------|---|----------------------|
| IN THE MATTER OF THE |) | ADMINISTRATIVE ORDER |
| RELEASE OF SEALED PROBATE FILES |) | |
| AND SEALED PROBATE DOCUMENTS |) | NO. 2004-098 |

Upon the request of the Probate/Mental Health Administrator, Diana Clarke, and in the interest of timely and efficient review of Probate annual accountings, and case monitoring compliance reviews,

IT IS ORDERED authorizing the Clerk of the Court, Michael K. Jeanes, or his designee, to release sealed Probate files and/or Sealed Probate documents to the Probate Court Administrator, or her designee, without a specific and separate Court Order for each case.

IT IS FURTHER ORDERED that the Probate Administrator provide to the Clerk's Office Public Records Administrator a list of those Probate staff members who are authorized to obtain sealed files and documents. This list should be updated immediately if new staff become eligible or authorized staff become ineligible.

IT IS FURTHER ORDERED that the file or documents remain sealed and are returned directly to the Clerk of Court.

This order supersedes all previous orders in this matter.

DATED this 3rd day of August, 2004

Honorable Barbara R. Mundell
Presiding Judge for Probate and Mental Health

Original: Clerk of the Superior Court

Copies: Hon. Colin F. Campbell, Presiding Judge
Diana Clarke, Probate Court Administrator
Melanie Fay, Public Records Administrator